



MAPLE LEAF CONSTRUCTION
COMPANY INC.

SUBCONTRACTOR PRE-QUALIFICATION FORM

Please complete the following form and submit to Maple Leaf Construction Company Inc. at your earliest convenience.

Date: _____

CONTACT INFORMATION

Full Contact Name: _____

Email Address: _____

Phone: () _____ Mobile Phone: () _____

Title: _____

COMPANY INFORMATION

Company Name: _____

Address: _____

Street City State Zip

Mailing Address (If Different From Above)

Street City State Zip

Telephone No: () _____ Fax: () _____

President: () _____

Name Email Address Phone

Company Website: _____

Total Number of Employees:

Home Office: _____ Field Operations: _____

COMPANY FINANCIAL INFORMATION

Years in Business: _____ Federal ID Number: _____

Revenue:

Last Year: _____ Previous Year: _____ 3 Years Ago: _____

PERSONAL WORK/ REGISTRATIONS

Work Performed with Own Forces: _____

Geography of Operations/Registrations:

- 1. Massachusetts: (Y or N)
- 2. New Hampshire: (Y or N)
- 3. Other States Registered to Work In: _____

LEGAL INFORMATION REGARDING WORK WITH COMPANY

Has the company ever failed to complete any work awarded? (Y or N)
If yes, please explain _____

Has the firm experienced reorganization? (Y or N)
If yes, please explain _____

Are there any pending judgements, current claims, or current liens against the firm? (Y or N)
If yes, please explain any/all _____

INSURANCE INFORMATION

Under a separate cover, submit a sample certificate of insurance showing coverage and limits for general liability, automobile liability, excess umbrella liability and worker’s compensation.

Name of Agent: _____ Company: _____

Address: _____

	Street	City	State	Zip
()				
Phone	Email Address			

Experience Modification Rating (EMR):

Last Year: _____ Previous Year: _____ 3 Years Ago: _____

SAFETY INFORMATION

Do you have a written safety program? (Y or N)

Do you have a written hazard communications program? (Y or N)

Does the firm have a drug testing policy? (Y or N)

EXPERIENCE - COMPLETED PROJECTS

List three major construction projects that your company has completed within the last three years:

1. _____

Name of Project		Type of Building	
_____		_____	
City	State	Contract Amount	
_____	_____	()	
Contractor Contact/Company		Phone	Email
_____		()	_____
Owner Contact/ Company		Phone	Email
_____		()	_____
Architect/Engineer Contact/Company		Phone	Email
_____		_____	_____
Start Date	End Date		
Comments: _____	_____		
_____	_____		

2. _____

Name of Project		Type of Building	
_____		_____	
City	State	Contract Amount	
_____	_____	()	
Contractor Contact/Company		Phone	Email
_____		()	_____
Owner Contact/ Company		Phone	Email
_____		()	_____
Architect/Engineer Contact/Company		Phone	Email
_____		_____	_____
Start Date	End Date		
Comments: _____	_____		
_____	_____		

3. _____

Name of Project

Type of Building

City State

Contract Amount

()

Contractor Contact/Company

Phone

Email

()

Owner Contact/ Company

Phone

Email

()

Architect/Engineer Contact/Company

Phone

Email

Start Date

End Date

Comments: _____

EXPERIENCE - CURRENT PROJECTS

Please list two major construction projects that your company has currently under construction:

1. _____

Name of Project

Type of Building

City State

Contract Amount

()

Contractor Contact/Company

Phone

Email

()

Owner Contact/ Company

Phone

Email

()

Architect/Engineer Contact/Company

Phone

Email

Start Date

End Date

Comments: _____

2. _____

Name of Project

Type of Building

City State

Contract Amount

()

Contractor Contact/Company

Phone Email

()

Owner Contact/ Company

Phone Email

()

Architect/Engineer Contact/Company

Phone Email

Start Date

End Date

Comments: _____

BONDING INFORMATION

Bonding Company Name: _____

Address: _____

Street City State Zip

Phone: ()

Fax: ()

Contact: _____

Name Email Address

Aggregate Bonding Capacity: \$ Single Project Bonding Capacity: \$

Total Number of Projects Currently Bonded: Total Current Bonding: \$

BANKING INFORMATION

Bank: _____

Address: _____

Street City State Zip

Phone: ()

Fax: ()

Contact: _____

Name Email Address

Date

Signature/Title

Print Name/Title

IF SUBMITTING VIA MAIL, PLEASE SEND THE COMPLETED DOCUMENT TO THE CONTACT INFORMATION BELOW:

Please Return To:

Maple Leaf Construction Company Inc.

Attn: Loren Dubois- President

5 Congress Street

Nashua, NH 03062-3301

Fax: 603-595-8688

OR

IF SUBMITTING VIA EMAIL, PLEASE ATTACH THE COMPLETED DOCUMENT AND SEND TO:

Loren Dubois-President

ldubois@mlccinc.com